FINANCIAL STATEMENTS

For

AMNESTY INTERNATIONAL CANADIAN SECTION (ENGLISH SPEAKING)

For year ended

DECEMBER 31, 2021



INDEPENDENT AUDITOR'S REPORT

To the directors of

AMNESTY INTERNATIONAL CANADIAN SECTION (ENGLISH SPEAKING)

Qualified Opinion

We have audited the financial statements of Amnesty International Canadian Section (English speaking) (the Organization), which comprise the statement of financial position as at December 31, 2021, and the statements of operations, changes in net assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2021 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Organization derives revenue from fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Organization. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2021 and 2020, current assets as at December 31, 2021 and 2020, and net assets as at January 1 and December 31 for both the 2021 and 2020 years. The predecessor auditor's opinion on the financial statements for the year ended December 31, 2020 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Other Matter

The financial statements of the Organization for the year ended December 31, 2020 were audited by another auditor who expressed a qualified opinion on those financial statements on April 11, 2021 for reasons described in the *Basis for Qualified Opinion* section.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
 fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
 evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not
 detecting a material misstatement resulting from fraud is higher than for one resulting from error,
 as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override
 of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants Licensed Public Accountants

Ottawa, Ontario April 23, 2022.



AMNESTY INTERNATIONAL CANADIAN SECTION (ENGLISH SPEAKING) STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2021

<u>ASSETS</u>	<u>2021</u>	<u>2020</u>
CURRENT ASSETS Cash Short-term investments (note 4) Accounts receivable Prepaid expenses	\$ 3,368,162 1,588,505 185,674 284,067 5,426,408	\$ 2,535,377 102,912 282,220 160,288 3,080,797
INVESTMENTS (note 4)	395,884	543,483
CAPITAL ASSETS (note 5)	1,260,869	1,270,141
	<u>\$ 7,083,161</u>	\$ 4,894,421
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES Accounts payable and accrued liabilities	<u>\$ 2,353,021</u>	<u>\$ 1,275,494</u>
NET ASSETS General Fund Unrestricted Invested in capital assets Internally restricted funds (note 7) Externally restricted funds (note 7)	1,511,522 1,260,869 769,195 1,188,554	462,482 1,270,141 706,447 1,179,857
	<u>4,730,140</u> \$ 7,083,161	3,618,927 \$ 4,894,421

Approved by the Board:

Director

AMNESTY INTERNATIONAL CANADIAN SECTION (ENGLISH SPEAKING) STATEMENT OF CHANGES IN NET ASSETS YEAR ENDED DECEMBER 31, 2021

	<u>Unrestricted</u>	General fund invested in capital assets	Internally restricted <u>funds</u>	Externally restricted funds	<u>2021</u>	<u>2020</u>
Balance, beginning of year	\$ 462,482	\$ 1,270,141	\$ 706,447	\$ 1,179,857	\$ 3,618,927	\$ 3,627,331
Excess (deficiency) of revenue over expenses	1,514,937	(95,169)	(352,591)	44,036	1,111,213	(8,404)
Purchase of capital assets	(85,897)	85,897	-	-	-	-
Interfund transfers (note 7)	(380,000)		415,339	(35,339)		
Balance, end of year	<u>\$ 1,511,522</u>	\$ 1,260,869	\$ 769,195	\$ 1,188, <u>554</u>	\$ 4,730,140	\$ 3,618,927



AMNESTY INTERNATIONAL CANADIAN SECTION (ENGLISH SPEAKING) STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 2021

			To	otal					
		Internally	Gener	al Fund					
	General	restricted	and in	ternally	Exte	rnall	y		
	<u>fund</u>	funds	<u>restricte</u>	ed funds	 restricte	ed fu	nds	Total	Total
	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2020</u>	<u>2021</u>		<u>2020</u>	<u>2021</u>	<u>2020</u>
Revenue									
Fundraised revenue	\$ 17,201,517	\$ -	\$ 17,201,517	\$ 14,200,381	\$ 301,796	\$	242,729	\$ 17,503,313	\$ 14,443,110
Fundraising expenses	(5,509,798)	<u> </u>	(5,509,798)	(5,006,027)	 			(5,509,798)	(5,006,027)
	11,691,719		11,691,719	9,194,354	 301,796		242,729	11,993,515	9,437,083
Other revenue									
Groups/networks	12,184	-	12,184	16,779	-		-	12,184	16,779
Event revenue	4,425	-	4,425	=	-		-	4,425	-
Investment revenue	4,316	-	4,316	5,962	13,677		10,837	17,993	16,799
Miscellaneous	52,619		52,619	24,692	 			<u>52,619</u>	24,692
	73,544		73,544	47,433	 13,677		10,837	87,221	58,270
	11,765,263		11,765,263	9,241,787	 315,473		253,566	12,080,736	9,495,353
Expenses									
Action strategies	2,592,905	318,836	2,911,741	2,354,181	82,793		143,951	2,994,534	2,498,132
Grassroots	2,697,620	-	2,697,620	2,168,650	158,733		191,133	2,856,353	2,359,783
Communications and	3,002,719	-	3,002,719	2,347,454	29,911		345,463	3,032,630	2,692,917
marketing									
Organization	1,548,620	33,755	1,582,375	1,469,836	-		-	1,582,375	1,469,836
Information technology	503,631		503,631	483,089	 			503,631	483,089
	10,345,495	352,591	10,698,086	8,823,210	 271,437		680,547	10,969,523	9,503,757
Excess (deficiency) of									
revenue over expenses	<u>\$ 1,419,768</u>	<u>\$ (352,591)</u>	<u>\$ 1,067,177</u>	\$ 418,577	\$ 44,036	\$	(426,981)	<u>\$ 1,111,213</u>	<u>\$ (8,404)</u>



AMNESTY INTERNATIONAL CANADIAN SECTION (ENGLISH SPEAKING) STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2021

	<u>2021</u>	<u>2020</u>
CASH FLOWS FROM (USED IN)		
OPERATING ACTIVITIES Excess (deficiency) of revenue over expenses	\$ 1,111,213	\$ (8,404)
Adjustments for: Amortization of capital assets Increase in market value of investments	95,169 (17,994) 1,188,388	139,816 (14,322) 117,090
Changes in non-cash operating working capital items: Accounts receivable Prepaid expenses Accounts payable and accrued liabilities	96,546 (123,779) 1,077,527 2,238,682	(73,616) 70,155 (254,135) (140,506)
INVESTING ACTIVITIES Purchase of capital assets Purchase of investments	(85,897) (1,320,000) (1,405,897)	(41,740) (41,740)
FINANCING ACTIVITIES Repayment of obligations under capital lease	<u>-</u>	(34,171)
INCREASE (DECREASE) IN CASH	832,785	(216,417)
CASH AT BEGINNING OF YEAR	2,535,377	2,751,794
CASH AT END OF YEAR	\$ 3,368,162	\$ 2,535,377



1. NATURE OF OPERATIONS

Amnesty International is an independent worldwide movement of people dedicated to the protection and promotion of human rights. It takes action to free prisoners of conscience, to seek racial justice, gender justice, and environmental justice, to protect refugees, abolish the death penalty, and end political killings, disappearances, torture and other grave human rights abuses.

Amnesty International impartially researches and exposes specific violations, then mobilizes public pressure to stop these violations. Its work is based on international human rights standards, such as the *Universal Declaration of Human Rights*. Amnesty International is an independent, democratic and self-governing movement, funded by its supporters around the world.

Amnesty International Canadian Section (English Speaking) (the "Organization") is a registered charity under subsection 149(1)(f) of the *Income Tax Act* (Canada), and as such is exempt from income taxes. The Organization was incorporated without share capital under Part II of the *Canada Corporations Act* and received its continuance on June 17, 2014, under the *Canada Not-for-profit Corporations Act*.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting

The accounting policies of the organization are in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Revenue recognition

The Organization follows the restricted fund method of accounting for contributions and donations.

Unrestricted contributions and donations are recognized as revenue of the General Fund or as revenue of the appropriate internally restricted fund when received.

Restricted contributions related to general operations are deferred and recognized as revenue of the General Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate externally restricted fund.

Investment revenue is recognized as revenue of the General Fund or as revenue of the appropriate externally restricted fund.

Donated equipment is recorded at the estimated fair value of the equipment at the time of the donation.

Fund accounting

The General Fund accounts for the Organization's program delivery and administrative activities. This Fund reports unrestricted resources.

Restricted funds account for restricted resources that are to be used in a manner set out in note 7.



SIGNIFICANT ACCOUNTING POLICIES - Cont'd.

Financial instruments

Cash and investments are recorded at fair value in the statement of financial position. Realized and unrealized changes in fair value are recognized in the statement of operations, along with investment earnings, and are reported as investment revenue. All other financial assets are measured at amortized costs, which are tested for impairment when there are indicators of impairment.

Capital assets

Capital assets are stated at acquisition cost. Amortization is provided at the following methods and annual rates:

Building	- 4%
Computer equipment	- 20%
Computer software	- 20%
Office furniture and equipment	- 20%
Office equipment under capital lease	- Over the term of the lease
iMIS donor database	- 10%

Allocation of expenses

Salary and benefit expenses are allocated based on the expected time spent by each individual on the program the individual is assigned.

Support costs, such as occupancy, general office and amortization expenses, are allocated on the basis of the percentage of usage of common services.

Amounts provided to Amnesty International Limited, a related party of the Organization as disclosed in Note 8, are allocated equally amongst Action Strategies, Grassroots Activism and Communications and Marketing.

Related party transactions

Related party transactions in the normal course of operations are recorded at the exchange amounts.

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Management makes estimates when determining the useful life of its capital assets, the collectibility of its accounts receivable and in the determination of significant accruals. Actual results could differ from these estimates.



3. FINANCIAL INSTRUMENTS

The organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the organization's risk exposure and concentrations at December 31, 2021.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The organization is exposed to credit risk for its cash, investments and accounts receivable.

Cash and investments are held with Canadian chartered banks and the risk of loss is remote. Management has determined that no further allowance for uncollectible accounts is required.

Liquidity risk

Liquidity risk is the risk that the organization cannot meet a demand for cash or fund its obligations as they become due. The organization meets its liquidity risk requirements by establishing budgets and cash estimates to ensure it has funds necessary to fulfill its obligations.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest rate risk and other price risk.

i) Currency risk

Currency risk refers to the risk that the fair value of instruments or future cash flows associated with the instruments will fluctuate relative to the Canadian dollar due to changes in foreign exchange rates. As at December 31, 2021, the organization's financial assets and liabilities held in foreign currency are not material and as such management believes its currency risk to be low.

ii) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Fixed rate instruments subject the organization to a fair value risk while variable rate instruments subject it to a cash flow risk. The organization is exposed to this risk for its investments and mitigates this risk through a diversified portfolio with interest rates set annually.

iii) Other price risk

Other price risk refers to the risk that the fair value of financial instruments of future cash flows associated with the instruments will fluctuate because of changes in market prices (other than those arising from currency risk or interest rate risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market. As the organization's investments are in guaranteed investment certificates, the organization is not exposed to significant other price risk.

Changes in risk

There have been no significant changes in the organization's risk exposures from the prior year.



4. **INVESTMENTS**

Investments consist of the following:

	<u>2021</u>		<u>2020</u>
Short-term Cash Guaranteed investment certificates maturing in the year	\$ 14,318 <u>1,574,187</u> 1,588,505	<u> </u>	863 102,049 102,912
Long-term Guaranteed investment certificates maturing beyond one year	395,884	<u> </u>	543,483
	\$ 1,984,389	\$	646,395

Investments are guaranteed investment certificates which are issued by Canadian banks and trust companies, bearing interest at rates ranging between 0.45% and 2.80%, and maturing between April 4, 2022 and May 8, 2024).

5. CAPITAL ASSETS

Capital assets consist of the following:

		20	21		20	20		
		<u>Cost</u>	Accumulated amortization		<u>Cost</u>	Accumulated amortization		
Land Buildings Computer equipment Computer software Office furniture and equipment Office equipment under capital lease iMIS donor database	\$	200,000 2,011,835 1,132,415 285,806 343,844 184,045 273,027 4,430,972	\$ - (1,098,690) (1,023,857) (278,484) (312,000) (184,045) (273,027) \$ (3,170,103)	\$	200,000 2,011,835 1,077,837 285,806 312,525 184,045 273,027 4,345,075	\$ - (1,060,642) (981,333) (274,472) (301,415) (184,045) (273,027) \$ (3,074,934)		
Accumulated amortization	_	(3,170,103)		_	(3,074,934)			
	\$	1,260,869		\$	1,270,141			

6. LINE OF CREDIT

Amnesty has a revolving line of credit for \$400,000 bearing interest at the Royal Bank Prime Rate +1% (Royal Bank Prime Rate +1% in 2020). As at December 31, 2021 and 2020, no amounts were drawn from this credit facility.



7. RESTRICTED FUNDS

Restricted funds consist of the following:

Internally restricted

•	Re	<u>evenue</u>	<u>Expenses</u>		<u>Transfers</u>		<u>2021</u>		<u>2020</u>	
Contingency Reserve Fund	\$	-	\$	-	\$	20,000	\$	234,621	\$	214,621
Operational Reserve Fund		-		-				448,867		448,867
Ottawa Building Fund		-		(33,755)		60,000		55,815		29,570
Relief Fund		-		(318,836)		335,339		16,503		-
Membership Cooperation Fund		-		· -		-		4,456		4,456
Campaign and Action Fund					_		_	8,933		8,933
	\$	-	\$	(352,591)	\$	415,339	\$	769,195	\$	706,447

During the year, the Board of Directors approved net transfers totaling \$380,000 (2020 - \$20,000) from the unrestricted fund to internally restricted funds as noted above. Additionally, \$35,339 of externally restricted funds were transferred to the internally restricted relief fund as external conditions restricting these funds had been met. Comparative amounts transferred for the prior year are as follows:

- \$10,000 to the Contingency Reserve Fund; and
- \$10,000 to the Ottawa Building Fund.

Externally restricted

	<u> </u>	<u>Revenue</u>	<u> </u>	xpenses	<u>l ransfers</u>	<u>2021</u>	<u> 2020</u>
Kathleen Savan Memorial Relief Fund	\$	-	\$	-	\$ (26,690)	\$ _	\$ 26,690
Jonathan Cole Relief Fund		-		-	(8,649)	-	8,649
Building Fund Toronto		15,867		-	-	506,747	490,880
Legal Assistance Fund Burton Human Rights		500		(1,000)	-	38,380	38,880
Impact Fund		299,106		(270,437)	 	 643,427	 614,758
	\$	315,473	\$	(271,437)	\$ (35,339)	\$ 1,188,554	\$ 1,179,857

8. RELATED PARTY TRANSACTIONS

The Organization is one of 58 sections and structures which form Amnesty International worldwide. Over 10 million people in over 150 countries support the work of Amnesty International. Amnesty International contributes to, and works within, policies and plans set at the annual Global Assemblies. The Canadian Section is related to Amnesty International Limited ("AIL"), to Amnesty International Charity Limited ("AICL"), and to Amnesty International's International Secretariat ("IS"), which are separate legal entities based in the United Kingdom.

During the year, the Organization provided \$4,938,157 (2020 - \$3,678,723) to AIL, offset by a refund received in 2021 related to prior years of \$56,231 (\$10,474 refund related to 2019 received in 2020), for a net amount of \$4,881,926 (2020 - \$3,668,249) under the auspices of an agency agreement executed in 2015. In addition, pursuant to a Board Resolution, the Organization provided a further amount of \$89,732 (2020 - \$383,749) to AIL, being 30% of the monies contributed to the Burton Human Rights Impact Fund in 2021. These monies fund projects which are being conducted by AICL for research of human rights violations around the world.

Included in the accounts payable and accrued liabilities are amounts of \$1,276,189 (2020 -\$583,431) due to the IS.



9. **COMMITMENTS**

The Organization is committed to future minimum lease payments for premises as follows:

2022	\$ 2	282,470
2023		300,941
2024		183,785

10. FUNDRAISING EXPENSES

As required under section 7(2) of the Charitable Fund-raising Act (Alberta) regulation, the following amounts are disclosed:

A	<u>2021</u>	<u>2020</u>
Amounts paid as remuneration to employees whose principal duties involve fundraising included in fundraising expenses	\$ 1,296,611	\$ 1,271,787
Total direct expenses incurred for the purpose of soliciting contributions included in fundraising expenses	\$ 2,991,033	\$ 3,035,487

11. CAPITAL MANAGEMENT

The Organization defined its capital as its net assets.

The objective of the Organization, in managing its capital, is to safeguard its ability to continue its operations so that it can provide benefits to its stakeholders. This includes managing internally and externally restricted funds as outlined in Note 7.

12. ALLOCATION OF EXPENSES

	Salaries and <u>benefits</u>	Support costs	provided to Amnesty International Limited	Allocated costs	<u>2021</u>	<u>2020</u>
Fundraising Action Strategies Grassroots Activism Communication and Marketing	\$ 1,296,611 782,179 683,885 693,640	\$ 212,564 108,892 78,498 60,076	\$ - 1,627,308 1,627,308 1,627,309	\$ 1,509,175 2,518,379 2,389,691 2,381,025	\$ 5,509,798 2,994,534 2,856,353 3,032,629	\$ 5,006,027 2,498,132 2,359,783 2,692,917
Organization Information Technology	968,117 182,224	77,879 17,020	-	1,045,996 199,244	1,582,376 503,631	1,469,836 483,089
and Systems	\$ 4,606,656	\$ 554,929	\$ 4,881,925	\$ 10,043,510	\$ 16,479,321	\$ 14,509,784

13. UNCERTAINTY DUE TO COVID-19

As a result of the ongoing global pandemic, the Organization has had to cancel in-person events, training, and travel. The pandemic continues to create ongoing economic and operational uncertainty, however the Organization monitors ongoing developments and adapts new operational approaches, as required, to respond. At the time of issuance of these financial statements, the effect of the ongoing pandemic and its impact on the Organization's assets, liabilities, net assets, revenues and expenses are not yet known.

14. **COMPARATIVE FIGURES**

Comparative figures have been audited by another auditor and reclassified where necessary to adopt to changes in the current year.

